

PROFESSIONAL DEVELOPMENT TIMELINE

STAGES OF PH.D. PROGRAMS IN ARTS & SCIENCES AT WASHINGTON UNIVERSITY

	COURSEWORK		QUALIFYING EXAMS (OR EQUIVALENT)	DISSERTATION RESEARCH	DISSERTATION WRITING
DEPARTMENT	<ul style="list-style-type: none"> Meet with academic advisor and make your academic coursework plan Participate in departmental orientations and TA training Meet with Peer Mentors <ul style="list-style-type: none"> Observe faculty and peer teaching Teaching begins Request and save teaching evaluations from faculty supervisor and students 		<ul style="list-style-type: none"> Read job bulletins and announcements in field Develop ideas for conference presentation or publication Start acquiring letters of recommendation 	<ul style="list-style-type: none"> Consider teaching a course (such as University College) where you are the primary instructor Attend job talks Assemble dossier for academic job search 	<ul style="list-style-type: none"> Prepare for job search Give practice job talks Try mock interviews Develop ideas for post-dissertation projects Seek publication of dissertation research Explore postdoctoral opportunities and fellowships
	<ul style="list-style-type: none"> Begin developing your academic CV Attend job talks and colloquia Pursue pre- and dissertation fellowship opportunities Develop grant writing skills 				
GRADUATE SCHOOL OF ARTS AND SCIENCES	<ul style="list-style-type: none"> Attend Graduate School Orientation for New Students 		<ul style="list-style-type: none"> Pursue pre- and dissertation fellowship opportunities Develop grant writing skills Explore GSAS web site 	<ul style="list-style-type: none"> Submit Title, Scope & Procedure Form Download Doctoral Dissertation Guide 	
	<ul style="list-style-type: none"> Review interdepartmental professional development workshops Serve on committees (departmental, Graduate Council, Graduate Student Senate) <ul style="list-style-type: none"> Participate in leadership opportunities (Peer Mentor, GSS, GPC, BOT Representative) Attend Summer Teaching and Technology web workshops Identify fellowship, research & other opportunities early Seek fellowship proposal advice (consult both GSAS and departmental advisor) 				
TEACHING CENTER	<ul style="list-style-type: none"> Attend TA orientation 	<ul style="list-style-type: none"> Begin attending Graduate Student Teaching Workshops 	<ul style="list-style-type: none"> Start developing a Teaching Portfolio <ul style="list-style-type: none"> Identify and assess teaching skills and experiences 	<ul style="list-style-type: none"> Seek additional teaching experience to fill any gaps Write a teaching philosophy statement 	<ul style="list-style-type: none"> Finalize teaching portfolio Finalize Teaching Citation and file intent form Finalize teaching philosophy statement
	<ul style="list-style-type: none"> Consult on teaching issues Consider acquiring a Teaching Citation Seek classroom observation 				
CAREER CENTER	<ul style="list-style-type: none"> Explore career opportunities and begin developing your plan Meet with Career Center Strategist 		<ul style="list-style-type: none"> Career plan; check-in with Career Center Strategist Attend workshops to develop job search materials and strategies Begin to activate and develop networking connections 		<ul style="list-style-type: none"> Develop targets and techniques for job search with Career Center Strategist Open credential file (incl. letters of recommendation) Join a Power Search Team

OTHER	<ul style="list-style-type: none"> • Develop technological and computer proficiency • Develop public communication and speaking skills 	<ul style="list-style-type: none"> • Seek out dissertation support wherever you feel comfortable (the internet, your department, support groups, etc.)
		<ul style="list-style-type: none"> • Attend professional conferences/meetings • Give papers/posters at professional meetings
	<ul style="list-style-type: none"> • Read the <i>Chronicle of Higher Education</i> for a better understanding of academia and the job market 	<ul style="list-style-type: none"> • Read books/articles on the academic/non-academic job search

This chart suggests a rough chronology for how a graduate student could use the professional development services of Arts & Sciences during the various stages of academic progress. Details of the sequence will vary by discipline, and there is no one sequence that works best for everyone. Professional development demands must be weighed against the particular demands of your course of study.